



ONESF

Building Our Future

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FY 2018-19 & FY 2019-20 Capital Budget Instructions

December 11, 2017

CAPITAL BUDGET

Reminder: Budget Development Timeline

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- ▣ **January 12, 2018:** Dept budget requests due

- ▣ **February – March:** ORCP analyzes project requests
 - ▣ Meet with depts to understand project requests, estimated costs, & priorities
 - ▣ Compare requests to Capital Plan recommendations & funding principles
 - ▣ Review depts capital spending

- ▣ **April:** ORCP will develop and refine scenarios
 - ▣ Depts will present budget requests
 - ▣ ORCP will present scenarios

- ▣ **April/May:** Action item for adoption of the Capital Budget

CAPITAL BUDGET

New Budget Request Tool

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- ❑ CPRd has been replaced with new in-house project intake tool
- ❑ Streamlined data-entry form replaces multiple tabs and inefficient navigation
- ❑ Easy to maintain and update

Capital Budget Project Request

Add new Project Request

Department	Project Name	Expenditure Type	Year 1 Request	Year 2 Request
DPW – Public Works	Embarcadero Irrigation	R – Streets and ROW Renewal	\$0	\$0
DPW – Public Works	25th Street Pedestrian Bridge Project	R – Streets and ROW Renewal	\$975000	\$0
DPW – Public Works	Vehicular Guardrail Repair	R – Streets and ROW Renewal	\$250000	\$0
DPW – Public Works	Stair and Wall Replacement Program	R – Streets and ROW Renewal	\$2344430	\$0
DPW – Public Works	Islais Creek Bridge Rehabilitation	R – Streets and ROW Renewal	\$0	\$0
DPW – Public Works	3rd Street Bridge Counterweight	R – Streets and ROW Renewal	\$0	\$0
DPW – Public Works	Street Tree Establishment	R – Streets and ROW Renewal	\$750000	\$0
DPW – Public Works	Street Structure Inspection Program	R – Streets and ROW Renewal	\$294760	\$0
DPW – Public Works	Curb Ramp Inspection and Replacement	R – Streets and ROW Renewal	\$877176	\$0
DPW – Public Works	Median Maintenance Supplement	R – Streets and ROW Renewal	\$0	\$0
DPW – Public Works	Street Structure Repair	R – Streets and ROW Renewal	\$2552560	\$0
DPW – Public Works	Plaza Maintenance Supplement	R – Streets and ROW Renewal	\$0	\$0

CAPITAL BUDGET

New fields: FSP Codes

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- While making project requests, FSP Codes will be required for all pre-existing projects
- For new project requests, Authority, Project, and Activity Titles will need to be developed

FSP Dept *

Must be numeric, 6 characters in length, and depts must use lowest level code.

FSP Dept Title *

Max 30 characters.

FSP Activity

Must be numeric, 4 characters in length, and depts must use lowest level code.

FSP Activity Title *

Max 30 characters

FSP Fund 1 *

FSP Fund 2 (if applicable)

FSP Project

Must be numeric, 8 characters in length, and depts must use lowest level code

FSP Project Title *

Max 30 characters.

FSP Authority

Must be numeric, 5 characters in length, and depts must use lowest level code.

FSP Authority Title *

Max 30 characters.

FSP Chart of Account Code and Title *

CAPITAL BUDGET

New fields: Funding Principle

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- ▣ The latest Capital Plan updated the funding principles for capital projects, and depts. need to select the most relevant principle for each project:
 1. Addresses Legal or Regulatory Mandate
 2. Protects Life Safety and Enhances Resilience
 3. Ensures Asset Preservation and Sustainability
 4. Serves Programmatic or Planned Needs
 5. Promotes Economic Development

Funding Principle *

Please select the Funding Principle that most accurately describes the rationale for this project.

CAPITAL BUDGET

Resilience Challenges Addressed field

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- ▣ Depts. should indicate which resilience challenges (as listed in Resilient SF) their project addresses:
 - ▣ Earthquakes
 - ▣ Aging Infrastructure
 - ▣ Climate Change
 - ▣ Sea Level Rise
 - ▣ Social Inequity
 - ▣ Unaffordability

Resilience challenges addressed

A screenshot of a web form dropdown menu. The menu is open, showing a list of options. The top option is '- None -' in a greyed-out font. Below it are three options: 'Earthquakes', 'Aging Infrastructure', and 'Climate Change'. The dropdown has a scroll bar on the right side.

Select all that apply. To select multiple values hold down 'Ctrl' while clicking on selections.

QUESTIONS & DISCUSSION

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